

Would you like to have your payroll reports e-mailed to you immediately after your payroll has been processed?

At Payroll Direct, conserving our planet's natural resources is important to us

The same reports that you currently receive with your payroll package can now be e-mailed to you as PDF Documents. The reports are e-mailed immediately after your payroll has processed and can be sent to multiple e-mail addresses.

Example: You can have the Payroll Register, Check Register and Direct Deposit Report e-mailed to your payroll person, and have the Payroll Summary and Invoice e-mailed to your Bookkeeper. You can also have 2nd copies of all your payroll reports e-mailed directly to your CPA.

Additionally, if you are currently receiving any payroll reports that you do not use or need, please let us know so that we can stop sending them with your payroll package. This is just one more thing that we can do to reduce paper consumption and help the environment.

All that you have to do to begin using our e-mailed reports service is call or e-mail your account manager, or you can call our main phone number (952-288-2600).

*** The cost for this service is only \$2.95 per payroll**

Benefits of receiving e-mailed reports:

- Save Paper
- Easy to Archive
- Multiple-Recipients
- Available immediately

