

# How to install the HUB App on your cell phone

In addition to being able to use HUB on a computer and tablet, HUB also has native iPhone and Android apps. Never mind where you are, HUB is always with you.

## Downloading the App

Whether you use an iPhone or an Android phone, the HUB app is available for download. If you're already in the respective app store, search for "employee HUB" or use the direct access links below.

**iPhone:** <https://itunes.apple.com/us/app/the-employee-hub/id957416131?mt=8>

**Android:** <https://play.google.com/store/apps/details?id=com.shugo.hub&hl=en>

## Installing the App

When installing the app, you're prompted to enter an application code and company ID. To find the specific values you'll need, sign into HUB on your computer and click on the mobile phone icon. Below the Google Play and iTunes app store images are the application code and company ID your installation will require.

The screenshot displays the HUB Clock web interface. At the top, there is a navigation bar with icons for Home, Clock, and History, along with a user profile for Kevin Wilson. The main content area is divided into several sections:

- HUB Clock:** Shows the current date and time (December 17, 7:13:54 PM Eastern Standard Time) and a status message: "YOU'RE CURRENTLY NOT CLOCKED IN". Below this are dropdown menus for "Department \*" and "Job 1 \*", a "CLOCK IN NOW" button, and a link for "Forgot to clock in earlier?". A disclaimer states: "By clicking 'Clock In Now' you're agreeing that you have executed the action. Elements of your computer including your IP address will be recorded."
- Tracking Information:** Displays "HOURS WORKED" for "THIS WEEK" and "THIS PERIOD", both showing 0. A "REQUEST PAID TIME OFF" button is also present.
- GO MOBILE:** Features a "VIEW:" section with icons for desktop, mobile, and tablet. The mobile icon is highlighted with a red box. Below this are "Get it on Google play" and "Available on the App Store" buttons.
- Registration Instructions:** A red-bordered box at the bottom right contains the text: "To register the mobile app, use these settings: Application Code: customer5000, Company ID: 706".
- RECENT HISTORY:** A table showing clock-in/out times for the days Sun 12/13, Mon 12/14, Tue 12/15, Wed 12/16, and Thu 12/17, with dashes indicating no activity.
- My Employee Documents:** A link at the bottom left to access employee documents.